**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, July 20, 2020**

**Zoom Conference Call Number (888) 788-0099, Meeting ID: 254 060 0349**

Called to Order: By George Sewell at 5:37pm

Roll Call: George Sewell, Njeri Camara, Kristi Copeland, Gary Conlay, and Wanda Brock were present. Reece Middleton was excused. Fletcher Carter and Ora Rice were absent. Bienville and Governor Appointee #2 have no board representative at this time. A quorum of 5 out of 9 board members was confirmed by George Sewell, Board Chair. Doug Efferson, Executive Director, was present. Matthew Linn arrived shortly after the meeting started.

Welcome/Special Guest/Introductions: None.

Approval of Agenda: Moved by Wanda Brock to accept the agenda as presented, seconded by Gary Conlay, and unanimously approved.

Approval of the Minutes for June 22, 2020: Moved by Njeri Camara to accept the minutes as presented, seconded by Wanda Brock, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities, Communication and Support to the Board, and Non-Appropriated Funds. A discussion was held regarding the FY21 budget, merit raises, the reduction of approved positions from 97 to 89, the freezing of one approved position, the result of only one vacant position, and the need for two additional positions to open the Many clinic once the pandemic subsides. Njeri Camara recommended using a contract position if unable to get the frozen position un-frozen. Doug Efferson presented recent Covid-19 data and informed the board that the August 17th Board meeting and the October 15th Annual HSIC meeting will be by Conference Call. Wanda Brock moved to accept the report, seconded by Matthew Linn, unanimously approved without any policy changes.

Board Business: George Sewell led a review of the Global Governance Commitment and Governance Style policies. Gary Conlay moved to accept the policies, seconded by Gary Conlay, and unanimously approved without any policy change. The June Board Compliance Monitoring Summary Report was reviewed and accepted. The July Board Compliance Monitoring Tool was to be completed by email and sent to Doug Efferson for summary. The next meeting date was agreed to be on Monday, August 17th, 2020 at 5:30pm.

Announcements/Acknowledgements: None.

Adjournment: Njeri Camara moved to adjourn the meeting at 6:05pm, seconded by Wanda Brock, and unanimously approved.

Minutes Prepared by Matthew Linn, Board Secretary